

SAMPLE GIFT LETTER

* Please Note: most lenders will have their own form with their logo.

Date: _____

To Whom It May Concern:

This letter confirms the undersigned is making a gift of \$ \$\$\$ to:

Who is receiving the gift.
(print names of recipients)

For use toward the purchase of the property located at:

Property being purchased
(address of the property being mortgaged)

We the undersigned, Recipients and Donors, hereby certify that:

- 1) No part of this gift is being provided by a third party having any interest (direct or indirect) in the sale of the subject property;
- 2) The money is a genuine gift and does not have to be repaid; and
- 3) The donor is an immediate family member

Recipients

Name: _____

Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Donors

Name: _____

Name: _____

Relationship: _____

Relationship: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Address: _____

Telephone: _____

Verification of Gift Source (needed only if Donor is in possession of funds)

Choose one of the options below to verify sufficient assets to cover the amount of the gift.

- 1) Bring this form to your bank/trust company and have them fill out the bottom of this form; or
- 2) Attach copies of bank or investment statements showing funds are available for the amount being given.

Bank/Trust Company Name/Address (stamped): _____

Signature of Representative

Date